

BICYCLE REGISTRATION FORM

A - STORAGE OF BICYCLES AT LIBERTY TOWER

Up to 60 bicycles can be parked across designated bicycle storage areas within the Liberty Tower car park. Access to these bicycle storage areas require completion of this registration form and a \$100 administration fee, see below: D – ADMINISTRATION FEE). Once registration is complete, a bicycle registration tag will be supplied alongside a specific parking spot in one of the designated storage areas. As ongoing proof of registration, the tag must remain attached to the bicycle whenever it is being stored in the designated storage area.

NB: Any bicycles stored on common property that are outside the designated area, or unregistered, will be removed.

NB: For applicants with multiple bicycles (ie. families) please advise Gough Partners (details below) when returning this form regarding a family fee.

B - BICYCLE ACCESS AT LIBERTY TOWER

Bicycles may not enter or exit the building through the lobby, access is via the car park. Where possible only transport bicycles in the goods lift.

C – SECURITY ACCESS TO CAR PARK

If you require security access to the car park for storage of a bicycle, please complete the Access Fob Update Form. This Bicycle Registration Form will need to be completed first to demonstrate the need for fob access to the car park.

D – ADMINISTRATION FEE

A \$100 administration fee must be paid with this form to access the bicycle storage areas. The fee is payable to Liberty Tower's, Owners Corporation company, Gough Partners. Please email: reception@goughpartners.com.au

The administration fee covers the cost of the tag and the administration work in maintaining the register.

Once payment has been made to Gough Partners and the completed registration form processed by the Building Manager, the Building Manager will issue the registration tag.

The \$100 administration fee will be reimbursed when the registration tag is returned.

1. TO BE COMPLETED BY THE BICYCLE OWNER

Please complete the following details and return to the Building Manager via email on bm@libertytower.com.au or print and deliver in person during business hours to the ground floor office.

Family Name:		Given Name:	
Contact Phone:		Apartment #:	
Email Address:			
Description of bicycle:			

2. ACKNOWLEDGEMENTS

Please read and confirm all information below, then sign and date the form.

I agree that I will abide by the all requirements noted above when accessing Liberty Tower with my bicycle

I acknowledge that if my bicycle is stored on common property outside of the designated storage area to which my bicycle has been allocated, it may be removed

I acknowledge that bicycles are stored in designated storage areas at my own risk and that I am responsible for ensuring my bicycle is secure

I acknowledge that access may be restricted without warning if a security fob is used to permit unauthorised access

Name:		Date:	
Signature:			

3. TO BE COMPLETED BY THE BUILDING MANAGER

Fee Status:		Tag #:	
Level allocated:		Pos #:	